

Application for Non-Quota Immigrant Visa (13A)

All applications for immigrant visas **must be made in person**.

In the case of a minor under fourteen (14) years of age, the application may be made for him by any person who, in the opinion of the consular officer, is responsible for his welfare. The minor (not an infant in arms) shall be required to appear at the consular office for interview, accompanied by the person applying on behalf of the minor.

The consular officer shall require applicants, whether under the quota or non-quota categories, to accomplish FA Form No. 3 in triplicate at the Consulate General. Applicants shall submit the following documents:

1. Their duly-accomplished application form (FA Form No. 3), in 3 originals.
2. Valid passport. **Please note that effective 01 October 2016, Non-Machine Readable Passports will no longer be accepted.**
3. Four passport pictures (2"x2") signed across the bottom front
4. Authenticated FA Form No. 11, or the Medical Examination report including HIV test. The medical results shall be valid within six (6) months from the date of examination.
5. Chest X-ray plate (taken within the last six months), to be presented to the Philippine Immigration authorities at port of entry. The plate must be sealed by the Philippine Consulate General. The Philippine Bureau of Quarantine now accepts digital versions (contained in compact discs) of X-ray results as an alternative to the commonly used X-ray films.
6. Authenticated Police Clearance from RCMP
7. Authenticated Birth Certificate issued by the Vital Statistics Office
8. Authenticated Marriage Certificate, for married applicants, from the Vital Statistics Office if married in Canada or from Philippine Statistics Authority (PSA) if married in the Philippines,
9. Travel document (Passport) of spouse (if married)
10. Authenticated Evidence of Financial Support, i.e., letter from company sponsoring the trip, financial, assets, certificate from the bank, etc.
11. Philippine passport and original copy of birth certificate of wife or husband
12. Authenticated Certificate of Canadian Citizenship (for naturalized Canadian citizens)
13. Affidavit stating that applicant(s) intends to reside permanently in the Philippines with the supporting documents such as land titles and other evidence of ownership being disposed of in the country of where he/she is a citizen/resident
14. If the applicant is bringing a motor vehicle, please secure a license to import from the Philippine Department of Trade Office. Other requirements will apply in this case.
15. Other documents deemed necessary by the Consular Officer
16. Processing Fee of C\$ 217.50 per applicant (non-refundable, cash or money order)
17. One (1) piece 10" X 13" Envelope
18. Please make sure to indicate your contact number and email address in your application form. A personal interview with the Consular Officer maybe conducted in-person, if necessary.

NOTE:

1. Please follow the procedure for authentication of documents. After the authentication of documents are done, the applicant may submit his/her application for 13A Visa at the Consulate. Please note that a processing fee of **CAD 36.25** will be charge for each document for authentication by the Consulate.
2. Please send your completed application form and requirements to the Philippine Consulate General in Calgary for processing:

PHILIPPINE CONSULATE GENERAL
Attention: Visa Section
Suite 100, 1001 1st St. SE, Calgary T2G5G3, Alberta

AUTHENTICATION OF DOCUMENTS :

A. FOR ALBERTA-ISSUED DOCUMENTS:

1. Have the document notarized by their local notary public, if the document is issued by a private company (e.g. bank, employment company, private individuals or office) in Alberta. If the document is issued by any Government office in Alberta please follow step 2.
2. Send the notarized document for provincial authentication to Edmonton. The document containing the Notary Public's original signature and seal can be mailed, brought in person, or delivered by courier to the Deputy Provincial Secretary's Office along with a written request for the authentication. There is a fee of CAD 10 for each certificate provided, payable to the Government of Alberta.

The address of the office is: **Deputy Provincial Secretary's Office**
 Room 111, 9833 109 Street
 Edmonton AB T5K 2E8

The certificate(s) with the document(s) attached will be returned to the requestor by mail, unless other arrangements are desired. Any additional delivery expense, such as the cost of a private courier, will be the responsibility of the person making the request.

For additional information on this service, please contact the Registrar, Official Documents and Appointments at 780-427-5069.

B. FOR SASKATCHEWAN-ISSUED DOCUMENTS:

1. Have the document notarized by their local notary public, if the document is issued by a private company (e.g. bank, employment company, private individuals or office) in Saskatchewan. If the document is issued by any Government office in Alberta please follow step 2.
2. Send the notarized document to Regina for notarial signature authentication at the following address:

Ministry of Justice
Authentication Services
800 - 1874 Scarth Street
Regina SK S4P 4B3
Phone: 306-787-2951

The document is then stamped with the Great Seal of Saskatchewan and is considered authenticated.

The fee for authentication is CAD 50 cash, cheque or money order payable to the Minister of Finance. Allow three business days for the authentication process. The requestor may then arrange to pick up the documents in person or have them mailed. If the requestor cannot pick them up and need the documents immediately, they should include a pre-paid self-addressed method of returning the documents to them.